

XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Reconciliation of Share Capital Audit.

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and then upload the generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com).

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	RecoFormat	RecoFormat
3	Sharecapital	Sharecapital

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing - Reconciliation Of Share Capital Audit

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate " button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.
- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML .
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

[Home](#)[Validate](#)[Import XML](#)**RECONCILIATION OF SHARE CAPITAL AUDIT**

Scrip code	537750		
NSE Symbol*			
MSEI Symbol			
ISIN	INE555P01013		
Whether company has CIN	Yes		
CIN Number	L51909WB1995PLC071730		
Name of the company*	KIRAN VYAPAR LIMITED		
Registered office address			
Registered office address*	7, MUNSHI PREMCHAND SARANI, HASTINGS, KOLKATA-700022		
Registered office state*	WEST BENGAL		
Registered office city*	KOLKATA		
Registered office district*	KOLKATA		
Registered office pin code*	700022		
Registered office contact number*	ISD Code*	STD Code*	Number*
	91	033	22230016
Registered office fax			
Registered office country*	INDIA		
Registered office website	https://www.lnbgrou.com/kiran/index.php		
Registered office email	KVL@LNBGROUP.COM		
Correspondence address			
Same as above	Yes		
Correspondence address	7, MUNSHI PREMCHAND SARANI, HASTINGS, KOLKATA-700022		
Correspondence state	WEST BENGAL		
Correspondence city	KOLKATA		
Correspondence district	KOLKATA		
Correspondence pin code	700022		
Correspondence contact number	ISD Code	STD Code	Number
	91	033	22230016
Correspondence fax			
Correspondence country	INDIA		
Correspondence email	KVL@LNBGROUP.COM		
Reporting quarter*	31-12-2024		
Face value*	10.00		

Stock Exchange Details :	Name of stock Exchange	Listed Capital	% Of total issued capital
Name of stock exchanges where the company's securities are listed	BSE Ltd	27284211.00	100.00
Remarks	Add Notes		

Capital Details :		
	Number of shares	% Of total issued capital
Issued capital *	27284211	
Listed capital (BSE) (As per company records) *	27284211	100.00
Held in dematerialised form in CDSL *	7468269	27.37
Held in dematerialised form in NSDL *	19776149	72.48
Physical *	39793	0.15
Total no.of shares *	27284211	100.00
Reasons for difference if any, Between issued capital and listed capital *	0	Add Notes
Reasons for difference if any, Between issued capital and total number of shares *	0	Add Notes
Reasons for difference if any, Between listed capital and total number of shares *	0	Add Notes

Certifying the details of changes in share capital during the quarter under consideration as per Table below :		
Whether changes during the quarter *	No	Click here
Register of members is updated *	Yes	<< Select from drop down
If not, Updated upto which date		
Reference of previous quarter with regards to excess dematerialised shares, if any.	NIL	
Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ? *	NA	<< Select from drop down
If not, Reason why ?		
Other Details Auditor	Add Notes	

Mentioned the total no.of requests, if any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay			
Total no.of demat requests	No.of requests*	No.of shares*	Reasons for delay
Confirmed after 21 days *	0	0	0
Pending for more than 21 days *	0	0	0

Remarks	Add Notes
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Compliance Officer Details	
Whether Compliance officer appointed	Yes
Whether Qualified Company Secretary is Compliance Officer *	Yes
Name of the compliance officer *	PRADIP KUMAR OJHA
PAN of the compliance officer *	AAJPO8513F
Date of Appointment	23-10-2017
Designation *	COMPANY SECRETARY & COMPLIANCE OFFICER
Membership Nos	FCS 8857
Mobile no. *	9748791727
Fax no.	
E-mail id *	KVL@LNBGROUP.COM
Whether any change in Compliance Officer during the previous 2 quarters *	No
Whether the previous Compliance Officer was Qualified Company Secretary *	

For calculating 2 previous quarters companies are advised to consider Current quarter and previous 2 quarters

Details of Previous Compliance Officer	
Details of Previous Compliance Officer	NIL
Previous Compliance Officer Name	
PAN of the previous compliance officer *	
Membership Nos	
Date of Appointment	
Date of Cessation	

Certifying Auditor Details	
CA/CS/CMA *	Company secretary
Name of certifying auditor *	GEETA ROY CHOWDHURY
Date of issue of report *	15-01-2025
Address *	16A, SHAKESPEARE SARANI, 5TH FLOOR, NEW B.K MARKET, KOLKATA-700071
City *	KOLKATA
Pincode *	700071
Contact no. *	STD Code 033 Number 22826807
Fax no.	
Email	cs.srassociates@gmail.com
Membership no. *	7040
Firms registration number of audit firm	P2008WB016700
Name of the firm *	S. R & ASSOCIATES
COP number *	7741

Registrar and Share Transfer Agent Details	
Appointment of common agency for share registry work *	Yes
Whether Registered with SEBI	
Name of RTA	MAHESWARI DATAMATICS PVT LIMITED
SEBI registration no.	INR00000353
Address	23, R.N MUKHERJEE ROAD, 5TH FLOOR, KOLKATA-700001
State	WEST BENGAL
City	KOLKATA
Pincode	700001
Contact no.	STD Code 033 Number 22482248
Fax number of RTA	033 22482248
E-mail id	mdpdc@yahoo.com
Website Address	www.mdpLin
Whether any change in Registrar and Share Transfer Agents *	No
Previous Registrar and Share Transfer Agents Name	
Date of Cessation	
Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE)	Add Notes